

**Responsible Care<sup>®</sup> Chemical Logistics Management Forum (CLMF)  
Meeting Minutes**

**Venue: MS Teams Virtual Meeting**

**Date: Wednesday, 19 May 2021**

**Time: 10:30 – 12:46**

<b>1.</b>	<b>Welcome and Apologies</b>
	<ul style="list-style-type: none"> <li>➤ RL welcomed everyone to the meeting.</li> <li>➤ Appendix A provides the attendance register, apologies, and absentees.</li> </ul>
<b>2.</b>	<b>Compliance Document</b>
	<ul style="list-style-type: none"> <li>➤ RL reiterated the application of the CAIA Compliance Document.</li> </ul>
<b>3.</b>	<b>Approval of Minutes</b>
	<p><b>3.1 Approval of the 28 January 2021 Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>➤ The minutes of the meeting held on 28 January 2021 were approved as distributed.</li> </ul>
<b>4.</b>	<b>Matters Arising from Previous Minutes</b>
	<p><b>4.1 Action Items</b></p> <ul style="list-style-type: none"> <li>➤ The action items were updated as per discussions.</li> </ul>
<b>5.</b>	<b>Reports and Discussion</b>
	<p><b>5.1. SQAS-AFRICA</b></p> <ul style="list-style-type: none"> <li>➤ AN recapped on the postponement of SQAS-AFRICA audits, to 30 June 2021 due to the COVID-19 pandemic. Companies that have capacity to carry out audits should continue doing so.</li> <li>➤ AN noted that most companies are continuing with their audits as CAIA received 122 audits since January 2021.</li> <li>➤ CAIA will consider extending the period of the postponement should the need arise.</li> </ul> <p><b>5.1.1 Report on SQAS-AFRICA Auditor Activities</b></p> <ul style="list-style-type: none"> <li>➤ AN advised the meeting about the interest CAIA is receiving on SQAS-AFRICA from outside South African borders.</li> <li>➤ Requests by companies to get audited continue to come in despite the postponement of audits by CAIA.</li> </ul> <p><b>5.1.2 Feedback on SQAS-AFRICA</b></p> <ul style="list-style-type: none"> <li>➤ AN confirmed that the updating of SQAS-AFRICA questionnaires will be finalised before the end of June 2021.</li> </ul> <p><b>5.2 Chemical Distribution Matters</b></p> <p><b>5.2.1 RTMS Certification for the Chemical Industry</b></p> <ul style="list-style-type: none"> <li>➤ The RTMS certification was covered in the SABS standards report.</li> </ul> <p><b>5.2.2 RFA Report</b></p> <ul style="list-style-type: none"> <li>➤ The meeting was reminded of AARTO which will come into effect on 1 July 2021.</li> </ul> <p><b>5.2.3 N3TC Report</b></p> <ul style="list-style-type: none"> <li>➤ The N3TC report was shared by AN.</li> </ul>

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- CAIA will share the report with members of the forum and upload it on the CAIA website.
- 5.2.4 RSR Report**
- RN apologised for not being able to attend previous meetings due to changes in the RSR.
  - RN reported that due to the COVID-19 pandemic, there was very low activity, and the RSR reduced its audit and inspection activities.
  - No major occurrences related to the transportation of dangerous goods were reported in the three regions that the RSR monitor.
  - Most audits conducted last year were related to the overall safety management systems of operators and COVID-19-related compliance requirements.
  - The Regulations Regarding Infrastructure or Activity Affecting Safe Railway Operations was drafted and published by the Department of Transport, which related to compliance requirements within the railway space. This has been used to monitor RSR systems.
  - RN also mentioned that the regulator is in the process of fixing systems that have been vandalised.
  - The same standards for dangerous goods are still being used, SANS 10405 and SANS 10229.
  - RSR is part of some of the SABS committees.
  - Commitment was made to attend the CLMF meetings moving forward.
- 5.2.5 Cross Border Transport – Specific Issues of Importance/Concern**
- Botswana has amended its COVID-19 regulations by insisting on a COVID-19 test at their border.
  - The Kazungula bridge opened on 10 May 2021 for business. The bridge will be operating from 6am to 10pm daily. This will alleviate delays being experienced at neighbouring borders.
  - There is proposed legislation that requires all holders of the Professional Driving Permit (PrDP) must have a South African license to drive a South African registered vehicle. The legislation is open for comment and will close on 22 May 2021.
  - CM alerted members to be on the lookout for scammers who approach drivers of parked vehicles pretending to be from Bohlabela Regional Fire Emergency Services.
- 5.3 Incidents and Emergency Response**
- 5.3.1 Learnings from Chemical Handling and Distribution Incidents**
- No learnings were shared.
  - RL and AN suggested that members should volunteer to share learnings and best practice prior to meetings.
  - It was **agreed** that CAIA will send a request to share learnings and best practice at the next meeting.
- 5.3.2 National Disaster Management Centre Report**
- No report received. It has been noted that this might be due to the COVID-19 pandemic, as the NMDC is directly involved.

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### 5.4 Chemical Handling and Distribution-Related Legislation

#### 5.4.1 MHI Regulations

- A new draft was released and engaged on. This will be finalised and promulgated in September/October 2021. Members were alerted to thresholds, which may have changed and encouraged to consider the critical Infrastructure Act that replaced the National Key Points Act because it is referenced in the MHI Regulations.
- A draft is available from CAIA upon request.
- GM suggested that agenda item 5.4.1 and 5.4.2 be combined at the next meeting.
- RA added that after the incident in Beirut, there was a request for South Africa to review the regulations and control of ammonium nitrate. A national working group was formed to ensure that the regulations were up to the required standard.
- CAIA, transporters and manufacturers of ammonium nitrate were involved in these discussions. Input received during the work group discussions will be incorporated into the draft regulations, focus being on the threshold levels. Training requirements were noted as areas of concern. Research was done to make sure that there is alignment, on site, on the road and with other regulators.
- RA acknowledged the support that the department is receiving from CAIA's Executive Director.
- A comments response document will be shared by RA and circulated by CAIA to the members of the forum once it has been approved.

#### 5.4.2 GHS

- No update on the information provided previously.

#### 5.4.3 Feedback on Waste Management Strategy

- No changes to the feedback previously provided.

#### 5.4.4 SABS Standards Division Status Report

- The SABS Dangerous Goods Projects Status Report was presented by AN. The report will be distributed to members.

#### 5.4.5 Department of Labour Report

- RA participated at the meeting and gave feedback on relevant legislation.

#### 5.4.6 Department of Transport Report

- LB apologised for not attending previous meetings and committed to attending going forward.
- No formal report was presented because the department was not sure of what was expected of them.
- LB told the meeting that the department was involved with the **National Joint Operational and Intelligence Structure (NATJOINTS)** Work Group that was established to curb the crime on trucks that are being burnt on highways in protest to the hiring of illegal foreign national drivers. The department is also working with the Cross-Border Road Transport Agency (CBRTA), South African National Roads Agency (SANRAL).
- The department will be meeting with SANRAL on the issue of overloading especially in Heidelberg and tackling the gaps in the legislation concerning overloading.

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- Challenges in lack of capacity - traffic officers to escort overloaded vehicles to a safe place where they can decant the load safely, and act against habitual offenders in this regard.
  - The department is also actively involved with the RTMC in the development of the National Operator System, which will be a module on the National Traffic Information System (NaTIS). The aim is to bring together different sets of legislation so that it makes it easier for law enforcement to track offenders.
  - The work on the National Operator System has been halted to fast track the implementation of AARTO.
  - SANS 1518 - *Transport of dangerous goods – Design, construction, testing, approval and maintenance of road vehicles and portable tanks*, was brought to the department's attention from the dangerous good inspectors, as there might be gaps in the legislation on who is responsible for the tanks on the vehicles.
  - The meeting **agreed** that CAIA must provide a guideline of what is expected from the Government departments that attend the CLMF and circulate amongst members for input.
- 5.4.7 Department of Health Report**
- LM apologised on behalf of the department for the delay in issuing hazardous substance licences, as this was due to the COVID-19 pandemic.
  - The department is working on the National Lead Exposure Prevention Strategy.
    - A work group has been established and the annual work plan has been developed.
    - The lead in paint regulations have been published and circulated for comment.
- 5.4.8 Other Chemical Handling and Distribution-Related Legislation**
- The quarterly Advocacy Update that will be distributed at the end of May 2021 will contain detailed updates on all advocacy-related matters. Highlights:
    - Department of Forestry, Fisheries, and the Environment (DFFE) promulgated the banning of certain persistent organic pollutants.
    - Prior Informed Consent Regulations were also promulgated.
    - Hazardous Chemical Agents Regulations – These have been promulgated. An eighteen-month transitional period has been given. They will replace the Hazardous Chemical Substances Regulations under the OHS Act. The revisions were mostly related to incorporating the GHS and updating Occupational Exposure Limits and Biological Exposure Indices.
    - MHI Regulations – Will be finalised and promulgated this year, possibly by September 2021. Different thresholds have different requirements.
    - Chemicals Management Education and Awareness Raising Strategy – The work group was expanded but is still seeking further participation by members. Matters of chemicals management education and awareness raising are discussed according to the DFFE's Multistakeholder Committees on Chemicals Management subcommittee.

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<b>6.</b>	<p><b>Responsible Care<sup>®</sup> (RC)</b></p> <p><b>6.1 RC Networking Sessions and Training</b></p> <ul style="list-style-type: none"> <li>➤ The following RC networking sessions and trainings took place from February to April 2021: <ul style="list-style-type: none"> <li>○ PSM Training Courses Module 1-3</li> <li>○ SQAS-AFRICA Auditors Training Course</li> <li>○ CMP Bridging Workshop</li> <li>○ 2021 Key Performance Indicator Workshop</li> <li>○ Responsible Care<sup>®</sup> Process Safety Webinar Series - Part 1: Commitment to Process Safety</li> <li>○ Responsible Care<sup>®</sup> Process Safety Webinar Series - Part 2: Understanding Risk</li> <li>○ SQAS-AFRICA Updated Questionnaire - Bridging Workshop</li> <li>○ Responsible Care<sup>®</sup> Process Safety Webinar Series - Part 3: Managing Risk</li> </ul> </li> <li>➤ Training for the second half of the year has not yet been scheduled. CAIA will update the calendar when the dates are set.</li> <li>➤ The Sustainability Workshop, Process Safety Conference, as well as the Circular Economy and Industrial Symbiosis events have been postponed to dates not yet confirmed.</li> </ul> <p><b>6.2 RC KPIs</b></p> <ul style="list-style-type: none"> <li>➤ Members were reminded of the KPI submissions.</li> </ul> <p><b>6.2.1 Review of Chemical Logistics-Related KPI Results and Identification of 2021 Initiatives</b></p> <ul style="list-style-type: none"> <li>➤ After the 2020 Responsible Care<sup>®</sup> Performance Report was published last year, CAIA and its members decided to improve the KPI results by identifying KPIs that are in line with the different foras' ToR.</li> <li>➤ Forum members will put together ideas and actions that will improve results of the South African KPI aggregates, going forward.</li> <li>➤ The KPI results were summarized for the members.</li> <li>➤ Handling and Storage Incidents as well as Road Transportation Incidents were identified. <ul style="list-style-type: none"> <li>● <b>Handling and Storage Incidents Work Group members</b> <ul style="list-style-type: none"> <li>○ Motlatsi Titipana</li> <li>○ Louisa Magabane</li> <li>○ Amon Nyamhingura</li> </ul> </li> <li>● <b>Road Transportation Incidents Work Group members</b> <ul style="list-style-type: none"> <li>○ Riette Lindeque</li> <li>○ Motlatsi Titipana</li> <li>○ Amon Nyamhingura</li> </ul> </li> </ul> </li> <li>➤ RL requested CAIA to circulate the identified initiatives to members and invite them to join the work groups.</li> </ul> <p><b>6.3 Other RC Feedback</b></p> <ul style="list-style-type: none"> <li>➤ The RCMS audits were postponed to 30 June 2021.</li> </ul>
<b>7.</b>	<p><b>Matters for Referral to the RCSC</b></p> <ul style="list-style-type: none"> <li>➤ The initiatives identified.</li> </ul>

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<b>8.</b>	<b>General</b>
	➤ None discussed.
<b>9.</b>	<b>Date for Next Meeting</b>
	➤ Wednesday, 7 July 2021.

### APPENDIX A

In Attendance	
Amon Nyamhingura (AN)	CAIA
Brandon Govender (BG)	Tanker Services Food and Chemicals, A Division of Imperial Logistics Advance (Pty) Ltd
Chase Evans (CE)	Interwaste (Pty) Ltd, a division of Interwaste Holdings Ltd
Cisely Molete (CM)	RFA
Denzil Pillay (DP)	BME, a Division of Omnia Group (Pty) Ltd
Fatima Shaik (FS)	SAPIA
Glen Malherbe (GM)	CAIA
Laetitia Botma (LB)	Department of Transport
Louisa Magabane (LM)	Department of Health
Motlatsi Titipana (MT)	Sasol South Africa Ltd
Nomthie Masuku (NoM)	CAIA
Rachel Aphane (RA)	Department of Employment and Labour
Ramesh Dhoorgapersadh (RDh)	BME, a Division of Omnia Group (Pty) Ltd
Reginald Ntshingila (RN)	Railway Safety Regulator
Riette Badenhorst (RB)	Rapid Spill Response cc
Riette Lindeque (RL)	Manline Energy (Pty) Ltd
Tendayi Matsai (TM)	Railway Safety Regulator
Zukiswa Makunga (ZM)	BASF Holdings South Africa (Pty) Ltd
Apologies	
Claire Andeso	Dow Southern Africa (Pty) Ltd
Danie Jansen van Rensburg	Sasol South Africa Ltd
Deidre Penfold	CAIA
Ellie Schoonwinkel	BASF Holdings South Africa (Pty) Ltd
Johan Schoonraad	EnviroServ Waste Management (Pty) Ltd
Keegan Devraj	Sasol South Africa Ltd
Kershnee Naidoo	EnviroServ Waste Management (Pty) Ltd
Miles le Roux	N3TC
Mlu Ganto	CAIA

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Onica Papiso	Department of Health
Richard Durrant	RFA
Vusi Dennis	SABS
<b>Not Present</b>	
Carina Burger	Impala Platinum Ltd – Springs
Elize Lourens	Department of Employment and Labour
Faizel Essop	NCP Chlorchem (Pty) Ltd a subsidiary of Bud Chemicals and Minerals
Julia Mnengwane	Omnia Group (Pty) Ltd
Kaleesha Singh (KS)	AECI Industrial Chemicals (Pty) Ltd
Lloyd Phetlhu	National Disaster Management Centre
Martelize Mecchi	Interwaste (Pty) Ltd, a division of Interwaste Holdings Ltd
Michelle Dippenaar	Interwaste (Pty) Ltd, a division of Interwaste Holdings Ltd
Moses Khangale	National Disaster Management Centre
Mpho Matshweu	National Disaster Management Centre
Natasha du Preez	Disaster & Emergency Management Services Ekurhuleni
Ndivhuwo Ndaba	National Disaster Management Centre
Nelson Fourie	Safripol (Pty) Ltd
Pierre Heyneke	Sasol South Africa Ltd
Rod Prior	SHExcellence cc
Roy Chauke	Department of Employment and Labour
Wietse Boersma	Imperial Logistics
Willie Buitendag	Rapid Spill Response cc

### APPENDIX B

Action Items identified at the 19 May 2021 meeting				
Ref.	Action Item	Feedback	Responsibility	Due Date
5.2.3	Distribute the N3TC report to the forum and upload on the CAIA website.	Completed.	CAIA	26 May 2021
5.3.1	Send out a request to share learnings and best practice at the next meeting.	Completed.	CAIA	11 June 2021
5.4.1	Circulate the comments response document from DoEL.	CAIA will distribute as soon as the document	RA CAIA	7 July 2021

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<b>Action Items identified at the 19 May 2021 meeting</b>				
<b>Ref.</b>	<b>Action Item</b>	<b>Feedback</b>	<b>Responsibility</b>	<b>Due Date</b>
		becomes available.		
<b>5.4.1 &amp; 5.4.2</b>	Combine the two agenda items.	Completed.	CAIA	7 July 2021
<b>5.4.4</b>	Distribute the SABS Dangerous Goods Status Report to members and upload on the CAIA website.	Completed.	CAIA	24 May 2021
<b>5.4.6</b>	Provide a guideline on departmental reporting and circulate amongst members for input.	Completed.	CAIA	17 June 2021
<b>6.2.1</b>	Request participation at the KPI initiative work groups identified.	Completed.	CAIA	3 June 2021

<b>Action Items Carried Over - Previously identified action items not yet completed</b>				
<b>Ref.</b>	<b>Action Item</b>	<b>Feedback</b>	<b>Responsibility</b>	<b>Due Date</b>
5.3.2	LP to investigate the number of municipalities able to handle dangerous goods incidents	NDMC did not do a detailed assessment of all the 257 municipalities. Of the 73 assessed, most do not have the required capacity (in terms of equipment and personnel), to handle large-scale dangerous goods incidents. NDMC is in the process of collecting more information on	Moses Khangale	14 Apr 2020



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<i>Action Items Carried Over - Previously identified action items not yet completed</i>				
<b>Ref.</b>	<b>Action Item</b>	<b>Feedback</b>	<b>Responsibility</b>	<b>Due Date</b>
		the capacity of all municipalities. Thereafter, further feedback will be provided.		